# Levi Heywood Memorial Library
# PATRON BEHAVIOR POLICY

In an effort to provide a comfortable and safe environment for all Library patrons, the Board of Trustees of the Levi Heywood Memorial Library has established a Library Patron Behavior Policy. The Policy is designed to provide clear and reasonable guidelines governing patron behavior within the Library and on the Library premises.

Unacceptable behavior includes behavior within the Library or on the Library premises that interferes with the use of the Library by other patrons, creates a risk of injury to other patrons or Library personnel, interferes with the work of Library personnel, or creates a risk of damage to Library property. Unacceptable behavior includes, but is not limited to:

1. Use of profane, abusive or threatening language or gestures, or unwanted physical contact
2. Sleeping, stalking, running, fighting, littering, or soliciting.
3. Blocking doorways, stairs or entrances
4. Possession of weapons of any kind, except by law enforcement officers
5. Damaging, defacing or theft of any Library property or materials
6. Possession or use of alcohol, illegal drugs, narcotics or controlled substances
7. Use of tobacco products, including electronic tobacco devices.
8. Unreasonable noise levels including shouting, or disruptive conversations
9. Food and drink are allowed in the library, except at public Internet computers, under the following conditions: Drinks are limited to those in closed containers such as covered cups, cans, or water bottles. Wrapped snacks are permitted such as chips, cookies, and candy. Other foods are not considered snack food and are not allowed. (This includes fast food and take-out meals.)
10. Bringing animals into the Library building with the exception of registered service animals

Children under the age of 8 must be accompanied by a parent or responsible caregiver.

Patrons may not enter the building without footwear or a shirt, or while wearing clothing with offensive language or graphics.

Skateboards and scooters are not allowed in the library they must be left outside or at the service desks. Bicycles must be parked in the bike racks. Locks will be provided for checkout to library patrons.

Patrons are encouraged to keep belongings with them at all times, the library is not liable for any unattended item that is lost or stolen.

The Library building and grounds are private property, owned by the Levi Heywood Memorial Library Association. Parking is limited to Library patrons. No overnight parking is allowed.

Violation of the Policy may result in escalating responses ranging from limitation or revocation of the patron's Library privileges to removal from the premises or criminal prosecution if the conduct constitutes a violation of local, state or federal law. Refusal to leave the library when asked to do so constitutes trespassing and will be dealt with as such, including requesting Police action.

Updated March 13, 2024
-Board of Trustees