Levi Heywood Memorial Library

STOP!
PLEASE READ ENTIRE DOCUMENT ***BEFORE*** CONTINUING TO NEXT PAGE.
BY ACCEPTING THIS POLICY YOU ARE AGREEING TO ITS TERMS.

- Internet computers are for use by all patrons. Patrons under the age of 12 are asked to use a computer in the Children's Room, when available.

- Computer reservations and time management for Internet use are handled through PC Reservation software. Patrons must use their own library card account number to reserve and use computer time. Parents may use their adult library card to reserve computer time for their child, but must remain with the child while the computer is being used. Guest passes will be issued to visitors and/or out-of-state patrons.

- Patrons may sign up for a 15-minute **or** a 55-minute computer session, more time will be granted if no other patrons are waiting to use the computers. Reservations are made in person only and may be made up to 24 hours in advance. The Library's computers shut down 10 minutes prior to closing.

- Patrons may bring in compatible storage devices to save or print material. The Library is not responsible for damage or loss of storage devices or data files during use of the Library's computers.

- Printouts are black and white only, cost 10 cents per page (cash only), and are released from the Reservation Print Manager PC. Step-by-step instructions are affixed to the PC.

- Use of the internet by minors, defined by the Children's Internet Protection Act as "anyone who has not attained the age of 17," is the responsibility of the minor's parent or legal guardian. The Library urges minors to review the internet safety guidelines provided on the National Center for Missing and Exploited Children's website www.netsmartz.org.

- Patrons may not use the internet for any illegal activity, including violation of copyright, viewing or dissemination of pornography, or accessing unauthorized networks. Using library computers, networks, or WIFI to copy and distribute copyright protected works may be an infringement of the copyright law (Title 17 U.S. Code).

- Any inappropriate behavior or disregard of this policy will result in loss of access to the Library's internet service. Any unlawful activities will be reported to the police.

- **REFUSAL TO ACCEPT THIS POLICY WILL END THIS SESSION**

Approved by the Trustees on March 10, 2010; Amended May 8, 2024, March 11, 2026